

How to Send Fax to Email on Cloudcalling

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To send a fax via email on the Cloudcalling system:

1. Send an email to fax@cloudcalling.co.uk. Make sure the sending address is one logged in the Cloudcalling extension;
2. Put the receiving fax's phone number in the subject line or message body;
3. Attach the document to send as a PDF;
4. Send.

The client will receive an email confirming the document has been accepted, there will be a *Click Here* button/link to confirm that the fax should be sent.

See also [Failure Sending Fax to Email on Cloudcalling](#).

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